

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY				
9:30 a.m. - 10:00 a.m.	ELA Office Hours	ELA Office Hours	ELA Office Hours	ELA Office Hours	ELA Office Hours				
10:00 a.m. - 10:30 a.m.	Guided Practice/Small Group	Guided Practice/Small Group	Guided Practice/Small Group	Guided Practice/Small Group	Guided Practice/Small Group				
10:30 a.m. - 11:00 a.m.	Math Office Hours	Math Office Hours	Math Office Hours	Math Office Hours	Math Direct Office Hours				
11:00 a.m. - 11:30 a.m.	Lunch	Lunch	Lunch	Lunch	Lunch				
11:30 a.m. - 12:00 p.m.	Guided Practice/Small Group	Guided Practice/Small Group	Guided Practice/Small Group	Guided Practice/Small Group	Guided Practice/Small Group				
12:00 p.m. - 12:30 p.m.	Science Office Hours	Social Studies Office Hours	Science Office Hours	Social Studies Office Hours	Science Office Hours				
12:30 p.m. - 1:00 p.m.	Guided Practice/Small Group	Guided Practice/Small Group	Guided Practice/Small Group	Guided Practice/Small Group	Guided Practice/Small Group				
1:30 p.m. - 2:30 p.m.	Common Planning Time Grades K-2 - weekly	Common Planning Time Grades 3&4 - weekly			Faculty Meeting - biweekly				

**OFFICE HOURS:**

Office hours are designed for direct instruction, check students' understanding, provide support, face to face instruction, answering questions, and monitoring the completion of independent work. Direct instruction is defined as explicit instruction, teachers presenting information and conversing with students to monitor comprehension and understanding, confirming conceptions, clarifying misconceptions, and providing feedback.